

JOHNSBURG CENTRAL SCHOOL
BOARD OF EDUCATION ORGANIZATIONAL/REGULAR MEETING
Wednesday, July 5, 2023

AGENDA

- I. A. Call to Order with Pledge of Allegiance
- B. Temporary Chairperson
MOTION to appoint Heather Flanagan as Temporary Chairperson.
- C. Nominations for President and Vice President
MOTION to appoint _____ as President of the School Board for the 2023-2024 school year.
MOTION to appoint _____ as Vice- President of the School Board for the 2023-2024 school year.
- D. Oath of Office
Oath of Office signed and filed by: District Clerk, District Treasurer, District Tax Collector, Administrators, and Board Members.
- E. Heather Flanagan will relinquish the temporary chairperson position and turn the meeting over to the Board President.

II. Agenda Changes/Items to be withdrawn from the Consent Agendas (This includes a all Consent Agendas throughout the Meeting.)

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III. Appointments:

- A. **MOTION** to accept the Consent Agenda for Appointments:
 - 1. Assistant District Treasurer
appointment of Kathy Spring as Assistant District Treasurer for the 2023-2024 school year.
 - 2. Claims Auditor
appointment of Mary Alexander as Claim’s Auditor at \$2,500 for the 2023-2024 school year.
 - 3. Bank Reconciliation
appointment of Kathy Spring as our bank reconciliation auditor at \$4,000.00 for the 2023-2024 school year.
 - 4. Payroll Auditor
appointment of Kathy Spring as our payroll auditor at \$1,000 for the 2023-2024 school year.
 - 5. Extra-Curricular Fund Comptroller

- appointment of Heather Flanagan as Extra-Curricular Fund Comptroller for the 2023-2024 school year.
6. Extra-Curricular Fund Central Treasure
appointment of Sarah Kelly as the Extra-Curricular Fund Central Treasure for the 2023-2024 school year.
 7. Asbestos Designee
appointment of Frank Morehouse Jr. as Asbestos Designee for the 2023-2024 school year.
 8. Purchasing Agent
Authorizing the Superintendent of School as the Purchasing Agent for the 2023-2024 school year.
 9. CSE Committee
appointment of the following members to the Committee on Special Education for the 2023-2024 school year:
 - Chairperson: Amanda Durkee
 - Co-Chairperson: Heather Flanagan
 - Case Managers as needed, including all special education teachers
 - School Nurse - Amber Aurilio
 - Physician: Hudson Headwaters
 - Regular Education Teacher as Required
 - Related Service Therapists as Required
 10. CPSE Committee
appointment of the following members to the Pre-School Committee on Special Education for the 2023-2024 school year:
 - Chairperson: Amanda Durkee
 - Co-Chairperson: Heather Flanagan
 - Case Managers as needed, including all special education teachers
 - School Nurse - Amber Aurilio
 - Physician: Hudson Headwaters
 - Regular Education Teacher as Required
 - Related Service Therapists as Required
 - Warren County Representative, as needed
 11. 504 Assessment Team
appointment of the following members to the 504 Assessment Team for the 2023-2024 school year:
 - Chairperson: Amanda Durkee
 - Co-Chairperson: Heather Flanagan
 - Case Managers as needed, including all special education teachers
 - School Nurse - Amber Aurilio
 - Physician: Hudson Headwaters

Regular Education Teacher as Required
Related Service Therapists as Required

12. Census Enumerator
appointment of Laurie West as Census Enumerator for the 2023-2024 school year.
13. Attendance Officer
appointment of Laurie West as the Attendance Officer for the 2023-2024 school year.
14. Records Access Officer
appointment of Cassie Noel as the Records Management Officer for the 2023-2024 school year.
15. DASA Coordinator
appointment of Heather Flanagan as DASA Coordinator for the 2023-2024 school year.
16. Homeless Liaison
appointment of Heather Flanagan as the Homeless Liaison for the 2023-2024 school year.
17. Lead Data Officer
appointment of Michael Markwica as Lead Data Officer for the 2023-2024 school year.
18. Dean of Students
appointment of Cathy Kennedy as Dean of Students at \$6,000 for the 2023-2024 school year. When the Superintendent and Principal are both out of the building, the Dean of Students will be paid an additional \$100 per day and \$50 per half day.
19. Title IX Coordinator
appointment of Michael J. Markwica as primary Title IX Coordinator for the 2023-2024 school year.
20. appointment of Heather Flanagan as the secondary Title IX Coordinator for the 2023-2024 school year.
21. Substitute Teacher Rate of Pay
MOTION to set substitute teacher rate of pay at \$121 for certified teachers and \$103.00 for uncertified teachers for the 2023-2024 school year.
22. District Tax Collector
MOTION to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2023-2024 school year.
23. District Clerk
MOTION to appoint Cindy Homer as District Clerk at \$6,000 for the 2023-2024 school year.

24. Substitute Caller
MOTION to appoint Amanda May as substitute caller at \$2,603 for the 2023-2024 school year.

B. District Clerk will obtain and file the appropriate Oath of Office from the above list.

IV. Agency Appointments:

A: **MOTION to** accept the Consent Agenda for Agency Appointments

1. District Physician
appointment of Hudson Headwaters Health Network as the School District Physician for the 2023-2024 school year.
2. Independent Auditor
appointment of Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2023-2024 school year per bid contract.
3. Bond Counsel
appointment of Barclay Damon as our Bond Counsel as needed for the 2023-2024 school year.
4. Insurance Agent
appointment of USI Insurance Services LLC as our Insurance Agent for the 2023-2024 school year.
5. School Attorney
appointment of Giranvi & Ferlazzo, PC as the School District Attorney for the 2023-2024 school year.

V. Designations

A. **MOTION to** accept the Consent Agenda for Designations

1. Bank Depository designating Community Bank NA and NYCLASS, Glens Falls National as the Official Bank Depositories for the 2023-2024 school year.
2. Official Newspapers
designating the Post Star as the Official Newspaper for the 2021-2022 school year.

VI. Authorizations

A. **MOTION** to accept the Consent Agenda for Authorizations

1. Certify Payrolls
authorizing the Superintendent of Schools to certify payrolls for the 2023-2024 school year
2. Board Conferences
authorizing the members of the Board of Education to attend conferences and conventions with expenses for the 2023-2024 school year.
3. Petty Cash Fund
authorizing a Petty Cash Fund not to exceed \$100 at any one time and to approve Laurie West as the Petty Cash Comptroller for the 2023-2024 school year.
4. Signatories
authorizing Michael Markwica, Kathy Spring, Mary Alexander and E Elizabeth Viele to sign school checks for the 2023-2024 school year.
5. Budget Transfers
authorizing the Superintendent of Schools to make budget transfers up to \$25,000 for the 2023-2024 school year.
6. State and Federal Funds
authorizing the Superintendent of Schools as Administrator of State and Federal Funds for the 2023-2024 school year.
7. Investment of Funds
authorizing the District Treasurer and Superintendent to invest funds for the 2023-2024 school year.
8. Grant Officer
authorizing the Superintendent or their designee to apply for grants in aid both State and Federal for the 2023-2024 school year.

VII. Official Undertakings (Bonds)

A: **MOTION** to accept the Consent Agenda for Official Undertakings (Bonds)

1. District Clerk Bond
approve the District Clerk Bond for the 2023-2024 school year.
2. Treasurer's Bond
approve the Treasurer's Bond for the 2023-2024 school year.
3. Substitute Treasurer's Bond
approve the Substitute Treasurer's Bond for the 2023-2024 school year.
4. Tax Collector's Bond
approve the Tax Collector's Bond for the 2023-2024 school year.

5. Superintendent's Bond
approve the Superintendent's Bond for the 2023-2024 school year.
6. Central Treasure Activity Bonds (Extra-Curricular)
approve the Central Treasurer Bond for the 2023-2024 school year.
7. Internal Claims Auditor Bond
approve the Internal Claims Auditor Bond for the 2023-2024 school year.
8. All persons and positions required by law or regulation to be bonded.
approve the bond for all persons and positions required by law or regulation to be bonded for the 2023-2024 school year.

VIII. Other Items

A: MOTION to approve the Consent Agenda for Other Items

1. Mileage Reimbursement
approve the mileage reimbursement rate to coincide with the IRS determined rate for the 2023-2024 school year.
2. Board Committees
approve the following Board Committees:
 - a) Finance/Negotiations/Audit;
 - b) Buildings and Grounds;
 - c) Staff Development/Curriculum;
 - d) School Climate/Safety;
 - e) School/Community Relationsfor the 2023-2024 school year.
3. Free and Reduced Lunch Program Guidelines
approve the Free and Reduced Lunch Program Guidelines for the 2023-2024 school year.
4. Community Eligibility Program (CEP)
approve the continuation of the Community Eligibility Program (CEP) for free breakfast and lunch to all students for the 2023-2024 school year.
5. Tuition
approve tuition for the 2023-2024 school year at \$3,000 for Grades Pre-K- 12.
If Pre-K is a half day, tuition will be prorated accordingly.
6. Policy Manual
adopt the Policy Manual for the 2023-2024 school year.
7. BOCES Contract
approve the BOCES Contract for the 2023-2024 school year.
8. Athletic Placement Process Policy
approval of the Athletic Placement Process Policy as written below.

WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Johnsbury Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

IX. Non-Consent Items:

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X. Approval of Minutes:

- A. Board of Education Meeting
MOTION to approve the minutes of June 12, 2023 Regular Board of Education Meeting.
- B. CSE/CPSE/504 Reports
MOTION to accept CPSE, CSE, and the 504 Reports

XI. Financial Report

- A. June General Fund Expenditures
B. June School Lunch Fund Expenditures
C. June Summary of Meals
D. May Extra-Curricular Fund Report

XII. Appointments/Extra-Curricular

- A: **MOTION** to approve the Consent Agenda for Appointments/Extra-Curricular
- A. **MOTION** to appoint Kim McKenna as Pre-K-3 Coordinator at 1.025 of her salary for the 2023-2024 school year.
B. **MOTION** to appoint Ilena Corr as Co-Coordinators for 4-8 at

- 1.025 of her salary for the 2023-2024 school year.
- C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2023-2024 school year.
- D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2023-2024 school year.
- E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2023-2024 school year.
- F. **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of his salary for the 2023-2024 school year.
- G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2023-2024 school year.
- H. **MOTION** to appoint Shannon Stone as Freshman Class Advisor at \$550.00 for the 2023-2024 school year.
- I. **MOTION** to appoint Ilena Corr as the Sophomore Class Advisor at \$550.00 for the 2023-2024 school year.
- J. **MOTION** to appoint Ashleigh Lawrence and Cassie Noel as Co- Junior Class Advisors at \$275 each for the 2023-2024 school year.
- K. **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$550 for the 2023-2024 school year.
- L. **MOTION** to appoint Sarah Fink as Graduation Coordinator at \$1,150 for the 2023-2024 school year.
- M. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$550 for the 2023-2024 school year.
- N. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$550 for the 2023-2024 school year.
- O. **MOTION** to appoint Matt Wells as Youth and Government Advisor at \$950 for the 2023-2024 school year.
- P. **MOTION** to appoint Tracy Watson and Kristen Varney as Jr. High Travel Club as Co-Advisors at \$550 each for the 2023-2024 school year.
- Q. **MOTION** to appoint Brent Pavlick as Advisor to the Spanish Club at \$550 for the 2023-2024 school year.
- R. **MOTION** to appoint Eric Gelber as Advisor to the Student Newspaper at \$550 for the 2023-2024 school year.
- S. **MOTION** to appoint Katy Ashe, Salley Eichler, Sarah Fink, Cathy Kennedy, Kiely Knickerbocker, Kim McKenna, Heather Olesheski, Shannon Ordway, Jodie Seymour, Shannon Stone, Steve Tomb, Tracy Watson, Laura Webb, and Matt Wells as Mentors at \$1,000 each, if needed for the 2023-2024 school year.
- T. **MOTION** to appoint Ashleigh Lawrence and Cassie Noel as Co-Prom Advisor at \$575 each for the 2023-2024 school year.

- U. **MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble (Jazz Band) at \$1,850 for the 2023-2024 school year.
- V. **MOTION** to appoint Katy Ashe as Select Vocal Ensemble (Pop Singers) at \$1,850 for the 2023-2024 school year.
- W. **MOTION** to appoint Katy Ashe as the Advisor to the Musical Performance/Variety Show Director at \$1,850 for the 2023-2024 school year.
- X. **MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$750 each for the 2023-2024 school year.
- Y. **MOTION** to appoint Shannon Stone as Student Council Advisor at \$950 for the 2023-2024 school year.
- Z. **MOTION** to appoint Mary Cooper and Michelle Volcheck as Co-After School Program Advisor at \$50/day for the 2023-2024 school year.
- AA. **MOTION** to approve Chadwick Pooler as Advisor to the Marine Biology Club at \$550 for the 2023-2024 school year.
- BB. **MOTION** to appoint Rebecca Morris and Shelby Durham as Co-Yearbook Advisor at \$1,075 each for the 2023-2024 school year.
- CC. **MOTION** to appoint Shannon Ordway and Joe San Antonio as Co-Advisor for Earth Club at \$275 each for the 2023-2024 school year.

XIII. Other Extra-Curricular and Athletics Appointments

- A. **MOTION** to appoint Zachary Pierson as the Boy's Varsity Soccer coach for the 2023-2024 school year as per the JCSTA contract.
- B. **MOTION** to appoint Peter Olesheski as a volunteer coach for the Boy's Varsity Soccer team for the 2023-2024 school year.
- C. **MOTION** to appoint Rob Wing as a volunteer coach for the Boy's Varsity Soccer team for the 2023-2024 school year.
- D. **MOTION** to appoint Joe San Antonio as the Varsity Girl' Soccer Coach for the 2023-2024 school year as per the JCSTA contract.
- E. **MOTION** to appoint Charlize Bernard and Aileen Stevens as Co-Modified Girl's Soccer coaches for the 2023-2024 school year As per the JCSTA contract.
- F. **ACKNOWLEDGEMENT:** Acknowledgement of Matt Brown and Tyler Truax as Co-Coaches for Cross Country Running from Minerva Central School.
- H. **MOTION** to appoint Ilena Corr and Joe San Antonio as Gay Straight Alliance (GSA) Co-Advisors at \$275 each for the 2023-2024 school year.
- I. **MOTION** to appoint Erika Patton as Trap Advisor at \$2,080 for the 2023-2024 school year.

- J. **MOTION** to appoint Peter Olesheski as Volunteer Assistant Advisor for the Trap Club for the 2023-2024 school year.
- K. **MOTION** to appoint Deanna Sharp and Mike Sharp as Co-Archery Advisors at \$1,040 each for the 2023-2024 school year.
- L. **MOTION** to appoint Ilena Corr as Advisor for Standing Together Club at \$550 for the 2023-2024 school year.
- M. **MOTION** to appoint Pam Ross and Michelle Volcheck as Detention Monitors at \$30/day when needed for the 2023-2024 school year.
- N. **MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2023-2024 school year.
- O. **MOTION** to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2020-2023 school year.
- P. **MOTION** to appoint Kim McKenna as the 2/3 Elementary Ski Club Advisor at \$800 for the 2023-2024.
- Q. **MOTION** to appoint Joe San Antonio as the 5/6 Elementary Ski Club Advisor at \$800 for the 2023-2024 school year.

XIV. Other Appointments

- A. **MOTION: MOTION** to appoint Tazlynn Johnson as a Cleaner, Step 2, effective July 1, 2023.
- C. **MOTION: MOTION** to approve tenure for Ilena Corr, Elementary Education, effective September 1, 2023.
- D.. **MOTION: MOTION** to appoint Elizabeth Viele as the District Treasurer, , at \$65,000 per year, effective July 17, 2023.
- E.. **MOTION: MOTION** to appoint Shelby Durham as an Art Teacher at MA, Step 1, as stated in the JCSTA contract, effective September 1, 2023.
- F. **MOTION: MOTION** to approve the letter of resignation from James Benjamin McAndrew effective May 18, 2023.
- G. **MOTION: MOTION** to approve Rebecca Morris and Maria Glode as Yearbook Advisors to redo the 2022-2023 yearbook at the contractual Stipend.

XV. Updates:

XVI. Other Business

XVII. Visitors Comments:

VISITOR'S COMMENTS:

In an effort to provide an opportunity for all interested speakers, speakers shall have three (3) minutes during the public comment period. Community members who have signed up before the meeting will have

the first opportunity to talk, followed by other visitors. If someone wants to speak for a second time, after everyone has had a chance to speak, they will have a second opportunity to speak for an additional three (3) minutes. The Board President or the Superintendent may respond when the BOE has received and reviewed the comments. When members speak to the Board, they shall state their name, the name of the organization (if any) they represent, and the agenda item they wish to comment on. You will have three (3) minutes to address the Board, and the District Clerk will let you know when you have a minute left. Please be aware that by law, individual student information or particular personnel issues cannot be discussed at public sessions of the Board. The Board will not allow interruptions, slanderous remarks, or name-calling” by speakers or the audience. We take public comment very seriously, and notes will be taken. The Board generally does not respond during the public comment. If an answer or comment is needed, then the Board President or the Superintendent will respond at a later time, either in writing or at the next board meeting.

XVIII. Upcoming Dates:

July 10 (Monday) BOE Retreat: 6-9 PM

July 26 (Wednesday) BOE Retreat: 6-9 PM

July 31(Monday) Board of Education Meeting 8am

August 21 (Monday) BOE Retreat 5-6 the after Regular BOE meeting.

August 21 (Monday) Board of Education Meeting: 6 PM

XIX. Adjournment

MOTION to adjourn